

Draft Minutes

KANSAS BOARD OF VETERINARY EXAMINERS

Friday, August 26, 2016

714 Plum St. Wamego, Ks

This meeting of the Kansas Board of Veterinary Examiners was called to order at 10:06 AM by Board President Dr. Bogue. Board Members in attendance were Drs. Dodson, Kobuszewski, Ritter, Snyder, and Mr. Allen. Dr. Bentz attempted to participate by phone but the connection was not satisfactory. Also present were Drs. Hanson, Hedrick, Konrad Coe and Cheryl Mermis.

Dr. Bogue welcomed and thanked those in attendance and thanked Dr. Hedrick for assuming the role of KBVE executive director on a part-time basis. Mr. Allen made a motion to adopt the proposed agenda, Dr. Ritter seconded. The motion passed on a voice vote with no dissenting votes. Dr. Dodson made a motion to approve the minutes of the previous meeting, Dr. Kobuszewski seconded. The motion passed on a voice vote with no dissenting votes.

Dr. Dodson led the discussion concerning the FY'17, 18, and 19 budget request that is due September 15, 2016. There were challenges in developing an accurate budget as the last two years were within the KDA. The budget committee consists of Drs. Dodson, Hanson, and Hedrick. KBVE receives the majority of its revenue at the end of the fiscal year (May and June), which must sustain the activities of the Board through the next fiscal year. It was determined the KBVE should have 90% of the projected budget in the fee fund balance at the beginning of the fiscal year. The fee fund balance must be monitored closely at the end of the next three fiscal years.

The committee reviewed the premise inspection program and found it generates less than half of the needed funds to function. Annual renewals generate approximately \$25,000 per year but the program costs \$60,000 to \$70,000 to fulfill the objective of inspecting each premise yearly. The committee recommends the board strike the language "initial" inspections from the current regulation to allow the program to move towards a break-even point.

Mr. Allen made a motion to strike the word "initial" from the existing regulation K.A.R. 70-5-1(j); that all premise inspections are charged \$75 for annual inspections, Dr Ritter seconded the motion. The motion passed on a voice vote with no dissenting votes.

To improve efficiencies of the agency and address requests from licensees, the budget committee is proposing to increase the annual renewal fee from \$95 to \$99 for the incorporation of on-line renewal processing, passing on the \$4 convenience fee expense. Mr. Allen made a motion to increase the annual license renewal fee from \$95.00 to \$99.00, Dr Ritter seconded the motion. The motion passed on a voice vote with no dissenting votes.

Currently the National Board of Veterinary Medical Examiners charge \$55 to approve Kansas applicants for the veterinary national exam under a contract signed with KDA last year. The budget committee recommends amending the fee regulation to put back the language removed by KDA last year to allow KBVE to approve Kansas applicants at a fee of \$50. Dr. Ritter made the motion to set the national exam application fee at \$50, Mr. Allen seconded. The motion passed on a voice vote with no dissenting votes. This will be contingent on obtaining a release from the National Board contract signed last year for a two year period.

The proposed budget will reflect the work week of the executive director to be 16 hours for the '17 budget, 24 hours for the '18 budget, and 32 hours for the '19 budget. Mr. Allen made a motion to increase the executive director's current work hours from the previously proposed 8 hours to 16 hours per week, Dr. Ritter seconded the motion. The motion passed on a voice vote with no dissenting votes.

The budget committee will be submitting the revised budgets and the agency program inventory which will be:

1. License application and renewals
2. Premise inspection
3. Investigations, adjudications, compliance and enforcement

Dr. Hedrick provided information on a proposed strategic planning session in the near future. Mr. Allen made a motion for the executive director to proceed with scheduling a strategic planning event within the budgetary and time constraints available before February 2017, Dr. Snyder seconded the motion. The motion passed on a voice vote with no dissenting votes. Board members were asked to check their schedules and provide dates they are available from late October through December 15, 2016, with the first two weeks of January 2017 also available.

Dr. Kobuszewski reported on his role providing board involvement in the application process. Process is going smoothly at this time.

Mr. Coe reported inspecting 60 premises since 7/1/2019, one change in OMDR, four deficiencies, and two new facilities.

Dr. Hanson reported one case resolved informally, two for probable cause review today and resolution, one case currently working, and one new case.

Ms. Mermis provided an overview of office activity since relocating to Wamego on July 7- 14 new licenses issued and 7 new veterinary technician registrations. As of 8/25/2016, 2624 veterinarians have renewed their Kansas license. 1551 are living/working in Kansas and 1073 veterinarians are working and residing outside of Kansas. There are 510 registered premises and 481 registered veterinary technicians. 73 veterinarians have informed staff they will not be renewing their license, there are 94 that have an expired license. By statute, 47-829(c), KBVE must notify veterinarians by certified mail, return receipt requested, that the license has expired and shall not be reinstated unless such veterinarian submits an application for and re-qualifies for a new license and pays the applicable fees, as established by the board rules and regulation.

The next scheduled meetings of the Board are October 5 and November 30, 2016 in Wamego and January 31 and February 1, 2017 in Topeka.

Signed

Greg E. Bryan 10-5-16